

EASTICA Activities Report

Delivered by Simon F.K CHU, Secretary General

November 2, 2000 Xiamen, CHINA

This report covers the period from 1996-2003 and is divided into 7 parts

I) Administration

New leadership was elected during the 4th General Conference held in Hong Kong (November 8-12, 1999) for a four year term: 1999-2003.

Chairman: Mr. NAM Hyo-chaе, Director General of the Government Archives and Records Service, the Republic of Korea.

Vice-Chairman: Mr. MAO Fu-ming, Director General of the State Archives Administration of China.

Secretary General: Mr. Simon F.K. CHU, Director of the Government Records Service of the Hong Kong SAR Government of China..

Treasurer: Dr. LEE Sangmin, Chief Consultant, Government Archives and Records Service, the Republic of Korea.

Executive Board Members;

Mr. Kanji TAKAOKA, Director General of the National Archives of Japan.

Dr. Demberel Ulziibaatar, Director General of the National Archives of Mongolia.

Ms Maria Fatima LAU, Director, Macao Historical Archives, Macao SAR Government of China.

Mr. LI Jong Hwan, Director General of the State Bureau of Archives, Democratic People's Republic of Korea.

II) Regular Meetings

During the period from 1996-2000, six Executive Board Meetings and one Special Meeting were held:

Board Meeting in Beijing (September 2, 1996)

Board Meeting in Hong Kong (February 20, 1997)

Special Meeting in Shanghai (March 9, 1998)

Board Meeting in Suzhou (September 21, 1998)

Board Meeting in Taejon, Korea (April 13, 1999)

Board Meeting in Hong Kong (November 8, 1999)

Board Meeting in Xiamen (October 30, 2000)

The next meeting has been tentatively scheduled for September 2001 in Seoul.

(Minutes of the above meetings had been sent out to all members, except for the 2000 Xiamen Meeting. For those who haven't received a copy and are interested to have one, please contact the Secretariat.

III. Symposia, Conference and Seminars.

Workshop on Archival Descriptive Standards, Hong Kong (February 18-22, 1997)

3rd General Conference: *Development History of the Archives and Its Historical Holdings Relating to East Asia*. Tokyo, Japan (October 14-17 1997)

Seminar on Education and Professional Development of Asian Archivist. Suzhou, China (September 21-24 1998)

4th General Conference : *Records Appraisal*, Hong Kong (November 9-11,1999)

Seminar on Electronic Archives Management Strategy. Xiamen, China (October 29-November 4, 2000)

The 5th General Conference has been tentatively scheduled for September 2001 in Seoul. Theme of the Conference is to be decided. Suggestions are welcomed.

Another seminar or workshop has also been scheduled, again tentatively, for the year 2002 in Macao. Details have to be worked out in a later days.

The 6th General Conference will be held in Beijing in 2003. Members will be informed of further details nearer the time.

IV) Publications

Six issues of East Asian Archives (the official publication of EASTICA) have been released. The latest one being the records of proceedings of the 4th General Conference held in Hong Kong. We are also planning to have all issues downloaded on the EASTICA's own Website.

V) **Studies and Projects**

We are planning to issue an EASTICA Newsletter twice a year. The first one will come out early next year.

EASTICA has developed its own Website. You are encouraged to visit it. The Address:

Two special Committees were set up within EASTICA, they are: Committee on Archival Exchange (Coordinator: Maria Fatima LAU of Macao), and the Committee on Archives Automation (Coordinator: Mr.WAN Wai-kwok of the Public Records office of Hong Kong). Works on the two committees are in progress. Members will be informed of their progress in a later days.

VI) **Number of Members 1996-2000**

Category A Members (National Archives) : 7

Category B Members (National Professional Association): 5

Category C Members (Institutional Members): 17

Category D Members (Individual) : 3

The Executive Board has also approved the applications from 3 new members on October 30, 2000. Membership of the following three institutions are confirmed with immediate effect.

Utah Genealogical Society Tokyo Office (Category C)

Ulaanbaatar Municipal Archives of Mongolia (Category C)

Shenzhen City Archives of China (Category C)

VII) **Constitution Amendments**

Amendments to the Constitution of EASTICA were approved in the Extraordinary Session of the General Conference held in Suzhou, China on 22 September 1998. Details include:

Membership: Membership was changed from four to five categories:

A: National Archives

B: National/territorial Associations of Archivists

C: Institutional archives

D: Individual members

E: Honorary members

Voting right for members in Category B: National or territorial associations shall have one vote. In any country where there is more than one members of Category B, a second vote will be allocated. It is the responsibility of members in this category to establish procedures for agreeing the appointment of the two delegates to exercise their votes.

Nomination and award of Honorary Members: Honorary Members are nominated and elected by the Executive Board and the award will be made in the General Conference.

Term of office of Executive Board Members: Changed from two years to four years.

Admission of new members: the power is delegated to the Executive Board.

Since ICA is in the process of amending its Constitution and it has been decided that the Constitutions of its Regional Branches should fall in line with the principle and spirit of ICA's own Constitution, we are therefore examining our own Constitution and see if there is any need for amendment. Meanwhile, according the Section XII of our current Constitution, proposal for amendments shall become effective only upon receiving the approval of the General Conference by a two-thirds majority. Any suggestion for amendment should be communicated by the Secretary General to the National members at least three months in advance for consideration by the General Conference.

END of Report